

MINUTES OF MEETING OF APRIL 21, 2010

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, April 21, 2010 and was called to order at 7:00 p.m. by Mayor Durling.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by emailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Dale Durling, Deputy Mayor Thomas Charles (arriving at 7:20), Committeeman Alan DeCarolis, Committeeman Frank Desiderio, Committeeman David Boynton, Chief Finance Officer Gene Marie McCartney, Attorney Edward Wacks and Clerk Brenda Kleber.

EXECUTIVE SESSION:

Motion was made by Boynton, seconded by DeCarolis to enter into executive session (resolution #2010-29) with regard to personnel matters. All in favor. Motion was made by Boynton, seconded by DeCarolis to return to public session. All in favor. At this time the Committee returned to executive session with regard to land acquisition. All in favor. Motion was made by Desiderio, seconded by Boynton to return to public session. All in favor. At this time the attorney reported that personnel matter and land acquisition will be on the agenda for action later in the evening.

BUDGET INTRODUCTION:

The 2010 budget was introduced on motion made by Boynton, seconded by DeCarolis (see resolution #2010-32). Roll call vote: DeCarolis-yes, Desiderio-absent as he stepped out of the room), Boynton-yes, Charles-yes, Durling-yes. The public hearing will be held on May 19, 2010.

ORDINANCES:

AN ORDINANCE (#2010-03) "FIXING THE SALARIES AND WAGES OF THE OFFICIALS, APPOINTEES AND EMPLOYEES OF THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN, STATE OF NEW JERSEY FOR THE YEAR 2010 was opened to the public on motion made by Charles, seconded by Boynton. All in favor. Spoke was Debra Natyzak who questioned why the Emergency snow contractor was part of the salary ordinance when he is a vendor. She also questioned the three salaries of the Environmental, Clean Communities and Forestry secretary were separate. Motion was made by Boynton, seconded by DeCarolis to adopt said ordinance as amended by deleting the Emergency Snow Contractor. Roll call vote on amendment: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes. Motion was made by Boynton, seconded by DeCarolis to adopt said ordinance on 2nd reading. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

BOND ORDINANCE (#2010-04) PROVIDING FOR VARIOUS 2010 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$219,400 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$208,430 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF. Motion was made by Charles, seconded by Boynton to introduce said ordinance. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

RESOLUTIONS:

#2010-29 (Executive Session)

WHEREAS, it is necessary to discuss items dealing with: Personnel matters in private or executive session; and

WHEREAS, under the Open Public Meetings Act (number 4) of the permitted exceptions to the requirements that a public body hold its meetings in public it is permissible that such matters be discussed in executive or private session.

NOW, THEREFORE BE IT RESOLVED, on this 21st day of April, 2010 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned. Results or portions of that discussion will be made known in a reasonable length of time.

Motion was made by Boynton, seconded by DeCarolis to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-30 (Executive Session)

WHEREAS, it is necessary to discuss items dealing with: Land Conservancy in private or executive session; and

WHEREAS, under the Open Public Meetings Act (number 5) of the permitted exceptions to the requirements that a public body hold its meetings in public it is permissible that such matters be discussed in executive or private session.

NOW, THEREFORE BE IT RESOLVED, on this 21st day of April, 2010 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned. Results or portions of that discussion will be made known in a reasonable length of time.

Motion was made by Boynton, seconded by DeCarolis to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-31 (Extend temporary budget)

WHEREAS, it is necessary to extend the temporary budget of the Township of Frelinghuysen by one-third or \$79,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the temporary budget will expire on April 30, 2010 and the 2010 budget will not have been adopted as of April 30, 2010.

Motion was made by Charles, seconded by Boynton to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-absent, Boynton-yes, Charles-yes, Durling-yes.

#2010-32: (Introduce budget)

WHEREAS, the Township of Frelinghuysen is holding a meeting on April 21, 2010, for the purpose of introducing the 2010 Municipal Budget and conducting other matters; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, Warren County, New Jersey, that the Township of Frelinghuysen hereby petitions the Director of the Division of Local Government Services that the 2010 Local Municipal Budget be introduced and approved on April 21, 2010.

2010 FRELINGHUYSEN TOWNSHIP MUNICIPAL BUDGET

Surplus anticipated general revenues	468,828.00
Total Miscellaneous revenue	439,447.00
Receipts from Delinquent Taxes	130,000.00
Local Property Taxes	403,664.00
Total General Revenues	<u>\$1,441,939.00</u>

Total Operations	800,622.00
Capital Improvements	180,000.00
Debt Service	66,137.00
Statutory Expenses	26,000.00
Reserve for Delinquent Taxes	369,180.00
Total 2010 Municipal Budget	<u>\$1,441,939.00</u>
2010 Municipal Tax Rate	\$0.1381

Motion was made by Boynton, seconded by DeCarolis to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-absent, Boynton-yes, Charles-yes, Durling-yes.

#2010-33 (Amend Capital Budget)

WHEREAS, the Township of Frelinghuysen, County of Warren, desires to amend the 2010 Capital Budget of said municipality by inserting thereon or correcting the items therein as shown in such budget for the following reason:

Truck, Mower, and Road Resurfacing

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen of the County of Warren as follows:

Section 1. the 2010 Capital Budget of the Township of Frelinghuysen is hereby amended by adding thereto a Schedule to read as follows:

Amendment No. 1

Capital Budget of the Township of Frelinghuysen, county of Warren

Projects Schedules for 2010

Method of Financing

<u>PROJECT</u>	<u>ESTIMATED COST</u>	<u>CAPITAL IMPROV. FUND</u>	<u>GENERAL NOTES/BONDS</u>
As listed above	\$219,400	\$10,500	\$208,900

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of these projects for 2010 Capital Budget, to be included in the 2010 Capital Budget as adopted.

Motion was made by Charles, seconded by Boynton to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-34 (Special items of Revenue)

WHEREAS, the 2010 Local Municipal Budget was introduced on the 21st day of April, 2010; and,

WHEREAS, during fiscal year 2010, the Township of Frelinghuysen will receive revenue for various other special items in the amount of \$8,967.00.

NOW THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2010 Local Municipal Budget include a special item of revenue under the heading of "Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Other Special Items:

Capital Fund Balance	\$ 8,967.00
	\$ <u>8,967.00</u>

Motion was made by Boynton, seconded by Charles to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-35 (Special item of revenue)

WHEREAS, the 2010 Local Municipal Budget was introduced on the 21st day of April, 2010; and,

WHEREAS, during the fiscal year 2010 the Township of Frelinghuysen has been allocated a state grant for various programs in the amount of \$171,412.00.

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2010 Local Municipal Budget include a special item of revenue under the heading of "Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues Offset with Appropriations:"

Clean Communities Program	\$ 5,772.00
Clean Communities Program-Unappropriated	1,592.00
Mun. Alliance on Alcoholism & Drug Abuse Program	3,548.00
Recycling Tonnage Grant	500.00
NJ Transportation Trust Fund Grant-Kerr's' Corner Rd.	<u>160,000.00</u>
	<u>\$171,412.00</u>

Motion was made by Charles, seconded by Boynton to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-36 (Delay budget)

WHEREAS, under provisions of N.J.S.A.40A:4-5, a municipality shall introduce the Local Municipal Budget no later than March 31 of the fiscal year; and,
WHEREAS, the Township of Frelinghuysen has delayed the introduction of the 2010 Municipal Budget past the statutory deadline; and,
NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, Warren County, New Jersey, that the Township of Frelinghuysen hereby petitions the Director of the Division of Local Government Services to allow a delayed introduction of the 2010 Frelinghuysen Township Municipal Budget; and,
BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Director of the Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, New Jersey 08625-0803.

Motion was made by Boynton, seconded by Charles to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-37 (Authorize preliminary assessment report)

WHEREAS, there exists a need for environmental consulting services to be rendered to the Township of Frelinghuysen; and
WHEREAS, funds are available for this purpose; and
WHEREAS, The Land Conservancy of New Jersey has recommended to conduct the preliminary assessment report in accordance with the specifications of Green Acres; and
WHEREAS, The Township wishes to retain the services of Norcon Conservation Company, Inc. in accordance with the proposal letter dated April 14, 2010; and
WHEREAS, the Committee wishes to award a contract in an amount not to exceed \$2,160.00 and the Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen in the County of Warren and State of New Jersey as follows:

1. The Township of Frelinghuysen hereby awards and authorizes The Land Conservancy of New Jersey to execute an agreement with an environmental consultant to perform a preliminary assessment report (PAR) on the above-referenced property in accordance with an amount not to exceed \$2,160.00
2. The Township Clerk is hereby authorized and directed to publish a copy of this resolution in the Township's official newspaper and to provide a copy of this resolution to the Chief Financial Officer and The Land Conservancy of New Jersey.

Motion was made by Charles, seconded by Boynton to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-38 (Authorize preliminary assessment report)

WHEREAS, there exists a need for environmental consulting services to be rendered to the Township of Frelinghuysen; and
WHEREAS, funds are available for this purpose; and
WHEREAS, The Land Conservancy of New Jersey has recommended to conduct the preliminary assessment report in accordance with the specifications of Green Acres; and
WHEREAS, The Township wishes to retain the services of Norton Conservation Company, Inc. in accordance with the proposal letter dated April 14, 2010; and
WHEREAS, the Committee wishes to award a contract in an amount not to exceed \$2,160.00 and the Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen in the County of Warren and State of New Jersey as follows:

1. The Township of Frelinghuysen hereby awards and authorizes The Land Conservancy of New Jersey to execute an agreement with an environmental consultant to perform a preliminary assessment report (PAR) on the above-referenced property in accordance with an amount not to exceed \$2,160.00.
2. The Township Clerk is hereby authorized and directed to publish a copy of this resolution in the Township's official newspaper and to provide a copy of this resolution to the Chief Financial Officer and The Land Conservancy of New Jersey.

Motion was made by Charles, seconded by Boynton to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes

#2010-39 (Sustainable Jersey)

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Frelinghuysen strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the Township of Frelinghuysen hereby acknowledges that the residents of the Township of Frelinghuysen desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the Township of Frelinghuysen wishes to support a model of government which benefits our residents now and far into the future about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, by endorsing a sustainable path the Township of Frelinghuysen is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the Township of Frelinghuysen, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE BE IT RESOLVED, that to focus attention and effort within the Township of Frelinghuysen on matters of sustainability, the Township Committee of the Township of Frelinghuysen wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Frelinghuysen that we do hereby authorize William Bromirski to serve as the Township of Frelinghuysen's agent for the Sustainable Jersey Municipal Certification process and authorize Mr. Bromirski to complete the Municipal Registration on behalf of the Township of Frelinghuysen.

Motion was made by Desiderio, seconded by DeCarolis to adopt said resolution. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

#2010-40 (Approval of vouchers)

WHEREAS, the Municipal Clerk has submitted a list along with copies of bills in the agenda for the Township Committee's review; and

WHEREAS, the Township Committee members have reviewed the list and copies.

NOW, THEREFORE BE IT RESOLVED, that all vouchers and purchase orders as submitted and reviewed by the Township Committee of the Township of Frelinghuysen are reasonable and proper claims against the Township and are to be paid from its appropriate fund accounts.

Motion was made by Boynton, seconded by DeCarolis to adopt said resolution with corrections to the bill list. Roll call vote: DeCarolis-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-yes.

PROCLAMATION:

The Mayor proclaimed May as Older American's Month. Motion was made by Charles, seconded by Desiderio concurring with the Mayor's proclamation. All in favor.

OLD BUSINESS:

With regard to signing the Green Acres paperwork, Mr. Wacks wanted to make sure that the Township Committee understand that by signing the proposed Green Acres Agreement, that all property listed on the ROSI at the time the agreement is signed, and any properties declared to be recreational under the Master Plan together with any future properties that by inadvertence or by mistake which were not included in the ROSI will be covered by the restriction that the properties may only be used for recreational purposes. He further stated that if the Township wanted to use any of these properties in the future for something other than recreation, that approval would have to be obtained from the State House Commission, a very difficult approval to receive. The Mayor went on to state that this does not include the town hall ball field, the parking lot or the property on Route 94 since he was under the impression that they are not included in the Master Plan or ROSI as limited to recreation use.

Appointment of the applications for the Recreation Committee members will be on hold so that input can be received from the Recreation Committee.

A quote as to the cost for the attorney to stay beyond 9:30 was approved on motion made by Charles, seconded by Boynton. The additional charge would be \$250.00 per month for the retainer making the retainer equal to \$1750.00. All in favor.

A request for a donation for the Fourth of July fireworks was approved on motion made by Desiderio, seconded by DeCarolís. Roll call vote: DeCarolís-yes, Desiderio-yes, Boynton-yes, Charles-no, Durling-yes.

A request for a donation in the amount of \$225.00 for the wreaths at the Memorial Day ceremony was approved on motion made by Boynton, seconded by Charles. All in favor.

NEW BUSINESS:

Mr. Wacks reported that a new tort claim has been filed against the Township by a resident who after he purchased the property found that it was renovated in a defective manner and the defects were intentionally concealed. This is being handled by the insurance company. The Kids Camp lawsuit is continuing. A settlement conference was two weeks ago and did not go well. Mr. Brady asked the camp representatives to detail proposals for which they refused. The Judge has to rule within two months. Since the recordings were incomplete, Mr. Wacks stated that they are claiming this was intentional and the Board of Adjustment may have to go through the process again with Mr. Brady representing the Board. On the Richard Smith case, it has been suggested that he has filed a lawsuit but it has not been served and if not served within 6 months the case could be dismissed.

Frank Desiderio as Road Supervisor reported that a resident is having an auction on Heller Road in a couple of weeks and since this is a one lane road she would like the town to put up no parking signs. The attorney reported that when this is a private auction the resident will have to have special police officers to handle this. Mr. Desiderio will handle.

Authorization for the Mayor and Clerk to sign the Municipal Alliance Contract was made on motion made by Charles, seconded by Desiderio. All in favor.

A letter received from the Warren County Agriculture Development Board requesting that the Committee support Senate Bill S1004 dealing with extending the dual appraisal process for the purchase of property impacted by the Highlands Act was approved for support on motion made by Charles, seconded by DeCarolís. All in favor.

Deputy Mayor Charles requested that the Committee authorize Mr. Wacks to draft a policy with regard to health benefits for Committee persons. For the year 2010, health benefits will be available to those who have already signed up with coverage for the Committee person and no coverage for spouse and/or family. The Committee person would have to pay their share of the health insurance one month in advance. Motion was made by Charles, seconded by Desiderio to adopt such policy which will be embodied in a formal policy prepared by the attorney effective immediately. Roll call vote: DeCarolís-yes, Desiderio-yes, Boynton-yes, Charles-yes, Durling-no.

PROPOSALS:

The following sealed proposals for various items were opened by the Clerk as read as follows:

Everest Snow Plow:

Jersey One Auto Sales, Inc. \$ 188.00*

1987 Ford F500:

Jersey One Auto Sales, Inc. \$2,188.00

R.P. Rehe 2,500.00*

Devino Used Truck Parts 677.00

1977 John Deere 301A with loader:	
Jersey One Auto Sales, Inc.	2,788.00*
R.P. Rehe	2,775.00
Devino Used Truck Parts	1,677.00
Rick Greik	1,395.00
Greco's Lawn Care	850.00
Airco Welder:	
Jersey One Auto Sales, Inc.	88.00*
3 Point Hitch Blower:	
Jersey One Auto Sales, Inc.	288.00
R.P. Rehe	300.00*
Funnel Plow:	
Jersey One Auto Sales, Inc.	188.00*

Motion was made by Boynton, seconded by DeCarolis to accept the highest bids (Note: the highest bids accepted are the items signified by an asterisk). All in favor.

MINUTES:

The minutes of the regular meeting of March 17, 2010 were approved on motion made by Charles, seconded by Boynton. All in favor. The minutes of the executive session of March 17, 2010 were approved on motion made by Charles, seconded by Boynton. All in favor.

DEPARTMENT REPORTS:

Department reports received from the Tax Assessor, Tax Collector, Building Dept., Dog Licensing Official, Municipal Court and Warren County Health Dept., were approved on a consent agenda motion made by Boynton, seconded by Desiderio. All in favor.

Mayor Dale Durling's report:

Mayor Durling reported on a meeting he attended at the North Warren Regional School on their budget for which there will be a one cent increase; he has been in touch with Mayor McDonough over the Service Electric Cable renewal and was told that each township should handle their own renewal. At this time, he would like himself and Marty Connor to set down and go over the agreement. Mr. Connor advised that the Committee has to make a decision of whether they want to contest the new franchise or it will automatically renew. The Mayor felt that we should contest the renewal as there have been no improvements. The attorney advised that the best thing to do is to prepare a letter to Service Electric and advise them of the dissatisfaction and give them an opportunity to respond along with setting up a meeting. The Clerk was instructed to set up a meeting.

Mayor Durling submitted the proposed township seal showing on the outside of the seal that it was drawn by the fourth grade class. Committeeman DeCarolis felt that the official seal should not have this on the outside. Mr. Wacks advised that the wording needs to be within the seal itself not on the outside of the seal. An audience member felt the Committee should study this more. Motion was made by Charles, seconded by DeCarolis to hold to the May meeting. All in favor.

Deputy Mayor Thomas Charles report:

Deputy Mayor Charles reported on a new law with regard to tax sale liens. The prior law did not have a provision where the money would go, now the new law states that the money goes into the general account. The Clerk was instructed to contact the tax collection on the number of tax liens. Mr. Charles reported that he was on a conference call with the Governor's office and discussed cap limits and whether the towns would be charged for the state police for which there is no consideration.

Committeeman Alan DeCarolis report:

Committeeman DeCarolis reported that the dog canvass is going very well and there have been over 100 unlicensed dogs for which a late fee will be charged. He thanked the Committee for passing the New Jersey Sustainable resolution and advised that he reached the Army Corp of Engineers in Washington, DC who stated there could be the possibility that they could help and sent information on contacts and how to proceed. Committee DeCarolis asked the Committee how they would like to proceed. Motion was made by Charles, seconded by Boynton authorizing Mr. DeCarolis to proceed with the contacts and Deputy Mayor Charles will help. All in favor.

Committeeman Frank Desidero's report:

Committeeman Desiderio reported that he received quotes for the backstop from the Coop in the amount of \$7,200 and GM Fence for \$6,900.00. Motion was made by Boynton, seconded by Charles authorizing Mr. Desiderio to contact GM Fence to install the fencing. All in favor. Mr. Desiderio reported that there will need to be a 5 stop program for the maintenance of the grass on the ball field which will cost \$3,000 to spread and \$2,300 for the maintenance which consists of application, liquids, etc. The DPW was thanked for all their work on the ball field.

Committeeman David Boynton's report:

Committeeman Boynton reported that Casino Night was a success and Founders Day will be on June 5th. He wished to thank the Frelinghuysen Township Board of Education for a zero increase in their budget along with the Committee's zero increase. Mr. Boynton reported that there are issues with the Municipal Alliance as they have not reorganized for 2010 and the present Chairperson does not want to handle the paperwork. There will be a meeting to reorganize in May.

Attorney Edward Wacks report:

At last month's meeting, Ms. Amy Hufnagel brought up the Citizens Act bill #1462. Mr. Wacks looked into the bill and reported that this bill has been around since 1979 and in 2009 it was amended to add that if a member of a Committee did not attend 8 consecutive weeks or four consecutive meetings, at the conclusion of such period, provided that such body shall notify the appointing authority in writing of such determination, provided, further, that such board, committee commission, authority or other agency may refuse to excuse only with respect to those failures to attend and participate which are not due to legitimate illness. The change to the bill adds: "provided, however, that nothing in this subsection shall preclude a municipal appointing authority from adopting by ordinance a policy establishing a lower absentee threshold than set forth herein".

Mr. Wacks reported that the Zoning Officer was asked to investigate a verbal complaint. Mr. Wacks advised that all complaints should be in writing before anything can be done and it would be appropriate to adopt such a policy. Motion was made by Boynton, seconded by DeCarolis to adopt this policy. All in favor.

BILLS-please see attached schedule

CORRESPONDENCE:

Maser Consulting Re: Copy of Highlands Initial Assessment report
Dept. of Land Preservation Re: Application deadline
Township of Green Re: Ordinance 2010-07
NJ Office of the Attorney General Re: Legalized games of chance control
NJ Dept. of Community Affairs Re: March e-news
NJ Office of Attorney General Re: NJ Division on Civil Rights Intake Outreach
NJ Dept. of Education Re: Municipal percentage shares
NJ DEP Re: draft ground water renewal permit action for Forest Manor
NJ DEP Re: NJ Storm water Best Management Practice manual

NJ Highlands Re: Highlands's council's annual report for 2009
 NJ Highlands Re: Frelinghuysen's municipal build-out report
 Warren County CFO Re: Countywide statements
 Warren County Planning Dept. Re: Open space tax resolution
 The Land Conservancy of New Jersey Re: Copies of request for assessment report
 NLC Federal Relations Re: The new health care reform law and municipalities
 Safety Director's bulletin Re: Motor Vehicle Record checks revised
 NJ Foundation for Aging Re: FY 2011 fact sheet
 North Warren Regional School Re: Proposed 2010-2011 expenditures
 Municipal Excess JIF Re: Use of facilities-US census bureau
 Maser Consulting Re: Copy of letter on status of South Street pond dredging project
 Warren County Agriculture Development Board Re: Resolution 10-04
 R&L data centers newsletter for March 2010
 A.J. Avellino Re: current local procurement laws
 Frelinghuysen Township Zoning Officer Re: Warren notice of violation
 2010 census LUCA appeals staff Re: 2010 census
 Warren Co. Freeholders Re: Resolution 180-10
 Warren Co. Dept. of Human Services Re: Nomination for Warren Co. outstanding senior
 Warren Co. Board of Taxation Re: Final Equalization table
 Township of Green Re: Ordinance No. 2010-06
 Tri-State Insurance Agency Re: Development of Core Insurance Division
 New Jersey State League of Municipalities

1. 2010-2011 at your fingertips: legislative roster
2. Legislative bulletin No. 1
3. Two Issues:
 - a. Innovation and the American Metropolis assembly
 - c. NJLM Foundation's "Friends of Local Government"
4. Several upcoming league seminars
5. Future funding
6. FY2011 State budget testimony
7. Two flood issues
8. NJLM Mayor's newline
9. League provides municipal perspective on privatization
10. Division of Pension & Benefits guidance on pension reforms
11. 2010 NJ local government desk book
12. Four Issues:
 - a. 2 important publications
 - b. Ask the Governor to veto S-82/A-437
 - c. Request to withdraw budget provision
 - d. League professional development program training
13. Two Issues:
 - a. Impact of Federal Healthcare reform on Local Governments
 - b. Shaping the "City of New Jersey Conference"
14. Three Issues:
 - a. Women in Government Day
 - b. Executive Order 17
 - c. Time of Decision
15. Two Issues:
 - a. Time of Decision passes Assembly
 - b. S-1 released from Committee
16. Two Issues:
 - a. 2010 Census update-What you can do
 - b. Repeal of licensing requirement for junkyards
17. Survey on municipal budget cuts and cost efficiencies
18. Three Issues:
 - a. Governor Christie delivers budget message
 - b. Important changes to DLGS website
 - c. Social media for public officials
19. FY 2011 budget information & Storm damage assessment
20. Two Issues:
 - a. Recent Supreme Court case on tax assessments

- b. Social media for public officials
- 21. CY 2010 property tax relief certification
- 22. Housing update
- 23. Municipal personnel policies
- 24. Three Issues:
 - a. Ask the Governor to vet S-82/A-437
 - b. Updated ethics resources from the league
 - c. Future Municipal Leaders Scholarship competition deadline
- 25. Pension reforms FAQ's
- 26. Defeated school budgets
- 27. Census Update-final push
- 28. Division of Pension and benefits further guidance on pension reforms
- 29. National Donate life month
- 30. Seminar info and Mayors letters
- 31. Affordable Housing-What's Next conference
- 32. Three Issues:
 - a. League seminar-Recovery & Reinvestment Act
 - b. Regulatory flexibility possible on levy cap
 - c. 2010 Federal directory
- 33. Census Forms

AUDIENCE PARTICIPATION:

Loren Greco asked about the mass resignations from the Recreation Committee and asked if this had anything to do with the statement that they have no children in school.

Robin Randolph asked about health insurance and what is the cost each individual is paying and what percentage are committee members paying.

Roman Osadca recommended that in the minutes it should state the number of audience participation members. Mr. Wacks asked when the attendance should take place, in the beginning, middle or end of the meeting.

ADJOURNMENT:

There being no further business, motion was made by Charles, seconded by DeCarolis to adjourn.

Respectfully Submitted,

Brenda J. Kleber, RMC

