

## **MINUTES OF MEETING OF FEBRUARY 3, 2011**

The budget meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Thursday, February 3, 2011 and was called to order at 4:00 p.m. by Mayor Charles.

### **SUNSHINE LAW STATEMENT:**

Adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

### **ROLL CALL:**

Those present were: Mayor Thomas Charles, Deputy Mayor David Boynton, Committeeman Alan DeCarolis, Committeeman Frank Desiderio, Committeeman Dale Durling, Chief Finance Officer Gene Marie McCartney and Clerk Brenda Kleber.

### **OLD BUSINESS:**

Committeeman Durling addressed cutting the attorney's hours this year and feels we should have him stay the whole meeting. The Mayor explained that the target hour is 9:30 and if the meeting goes over he will continue to stay. It was suggested that the audience participation be earlier in the meeting, however, there could still be questions from the audience members. The policy will remain as is.

### **NEW BUSINESS:**

The Clerk brought up the Municipal Software billing which has been revised from \$7,050.00 to \$6,326.09 with a savings of \$723.91 if paid by March 31<sup>st</sup>. Motion was made by Durling, seconded by DeCarolis to pay the bill before March 31<sup>st</sup>. All in favor.

The Clerk presented the Committee with a renewal of the website for two years at a cost of \$190.80. Since the Committee felt the website was beneficial, motion was made by Durling, seconded by Boynton to renew. All in favor.

The Clerk advised the Committee of an e mail received from a resident on Meadow Oak Drive who complained of his mailbox along with two other residents who mailboxes were damaged by the snow. The Clerk was instructed by the Committee to send a copy of the policy stating that the township is not responsible.

The Clerk brought up that the new procedure for the bills and vouchers will not work as there are bills that do not apply to a department. It was brought up that the finance committee consisting of the Mayor and Committeeman Durling would sign the vouchers

and if they had any questions or problems they would bring this up to the department head.

**BUDGET:**

The Committee continued with the budget preparation and will have another meeting on February 24<sup>th</sup>.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Brenda J. Kleber, RMC