

## MINUTES OF WORK MEETING OF DECEMBER 9, 2015

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, December 9, 2015 and was called to order at 7:00 p.m. by Mayor Christopher Kuhn.

### **SUNSHINE LAW STATEMENT:**

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

### **ROLL CALL:**

Those present were: Mayor Christopher Kuhn, Deputy Mayor Christopher Stracco, Committeeman Frank Desiderio, Committeeman Alan DeCarolis, Committeeman David Boynton, and Acting Clerk Donna Zilberfarb.

### **RESOLUTIONS:**

- 2015-110 - Appoint DPW Foreman

### **NEW BUSINESS:**

- Mr. Kuhn explained to all present that he will not be in attendance at the regular meeting on December 16, 2015. Mr. DeCarolis also mentioned that he will be late as he will be in court. The meeting on December 16th will proceed as advertised.
- The personnel committee recommendation for DPW hire: Mr. DeCarolis stated there were about 12 resumes submitted and they interviewed approximately 6-8 candidates. Mr. DeCarolis and Mr. Stracco both recommended Calvin Inscho for the position. After discussion the Committee will offer the position to Calvin Inscho. Mr. DeCarolis will contact him to discuss and let us know his answer. Mr. Kuhn will reach out to the other candidate and let him know the position has been filled.

A motion was made by Mr. DeCarolis to appoint Calvin Inscho to the DPW Foreman position, seconded by Mr. Boynton. Roll call vote: Boynton-Yes; DeCarolis-Yes; Desiderio-No; Kuhn-Yes; Stracco-Yes.

- Rollover Vacation Time: Ms. Zilberfarb asked if unused vacation time could be rolled over to next year for herself and Mr. Harman. Ms. Zilberfarb has 2 days and would like to utilize them in April prior to the Clerk's exam. Mr. Harman has 5 days and would like to be able to roll them over until May 31, 2016 due to the winter/snow season.

A motion was made by Mr. Desiderio to approve the vacation rollover for Ms. Zilberfarb and Mr. Harman, seconded by Mr. DeCarolis. All were in favor.

- Part time snow plow drivers: Ms. Zilberfarb presented a list of 3 people for part time snow plowing for the winter season for approval from the Committee. Mr. Desiderio asked if he could be put on this list as well, to plow. The Committee was not sure if a Committeeman could be paid for part time work. They would like to speak with legal counsel for determination.

Mr. Desiderio made a motion to hold until the December 16th meeting to discuss with legal counsel, seconded by Mr. Stracco. All were in favor.

- Propane Delivery - Mr. Boynton discussed how the Township does not have a need to have a contract for propane and suggested that we obtain 3 quotes on prices when filling up the tank and go with the cheapest. Mr. Desiderio explained that the only issue with that is that this tank is for emergency purposes and feels that by having a contract with a company if something were to happen, the company would be more apt to fill it quicker than having us call around for 3 quotes to get the lowest price. Mr. DeCarolis suggested having Mr. Boynton monitor this and cancel the contract for auto fill at the town hall. After discussion, Mr. Boynton will monitor and get quotes for

cheapest price.

- Fence Quotes - Mr. Boynton stated that only one quote has been received and it is well under the bid threshold. The Township can proceed if we wish to. Mr. Kuhn asked how much we have allocated to do this and thought that there was more money somewhere. Mr. Desiderio wanted to know where the proposed fence will be going and why. Mr. DeCarolis explained that the fence will go between the DPW garage and the house next door (Judy Crone). He explained that at one point the resident wanted a fence and now they don't and he feels the Town should move forward with putting it up. Mr. Kuhn suggested the fencing to go in front of the garage as well with a locking gate. Mr. Stracco suggested the Town wait until the spring when the money has been budgeted for. Mr. Kuhn feels there is money already allocated for the fence. After discussion, Mr. Desiderio raised some concerns as to how close to the property line will the fence go and how will it be plowed. He also stated that Mr. Boynton should reach out to GM Fence as they are in the co-op and they did the fencing around the fields. Mr. Stracco said there are no set backs for the fence. Mr. DeCarolis would like Mr. Boynton to reach out to other fence companies and get more quotes and do this job in the spring. After further discussion, Mr. Boynton will obtain more quotes for the fencing.

- Reorganization meeting - The reorganization meeting for the Township Committee will be held on January 4, 2016 at 7 pm. Ms. Zilberfarb will advertise Notice in the paper and will let the professionals know the date and time.

A motion was made by Mr. DeCarolis to set the reorganization meeting to January 4, 2016, seconded by Mr. Boynton. All were in favor.

- The clerk window - Ms. Zilberfarb asked if the window next to the front door could be covered up, as residents will come in and stand at the window waiting. Some suggestions were made and Mr. Boynton said he would frame it out and sheet rock over it for free.
- Township party - The Township dinner will be held on February 6, 2016 with a cash bar at 6pm and dinner at 7pm. Ms. Zilberfarb will obtain quotes from Mattars in Panther Valley, The Mill Race Inn and the Farmstead. This year added to the invitee list will be the Board of Education for Frelinghuysen Township Elementary School and the representatives for North Warren Regional HS. Ms. Zilberfarb will work on the invitee list.
- Bill Crone's Retirement Dinner - There will be a dinner for Mr. Crone's retirement on January 14, 2016 at 7 pm at the Red Wolf Inn with the Township Committee. Mr. Crone's co-workers will be invited, as well as, Brenda Kleber. RSVP: Kuhn-1; DeCarolis-2; Stracco-1; Boynton-2; Desiderio-No.
- Letter from resident, Barbara Smolha - Mr. Kuhn received a letter from a resident, Barbara Smolha in regards to a flooding issue. During Hurricane Irene there was a flooding issue with this resident. Mr. Kuhn suggested going into executive session to discuss further with legal counsel. The Committee will discuss with legal counsel at next weeks meeting.
- Mr. Stracco let the committee know that his father in law had many original paintings and one is a print of Johnsonburg. Mr. Stracco was asked if the town wanted this picture to hang in the town hall. Mr. DeCarolis suggested it go to Kids Camp while Mr. Desiderio and Mr. Boynton suggested it stay at the town hall. Mr. Stracco will inquire with his mother in law as to where she would like it to go.
- Plowing of Pittenger Road - Mr. Keller came into the town hall and asked who would be plowing Pittenger Road as he is hurt and cannot do it any longer. He has been plowing this road for approximately 8 years. Discussion was made and Mr. DeCarolis will give him a call and let him know it's a vacated road and the town will not be plowing it.

- Senator Steven Oroho - The Senator will be attending the January 13, 2016 work meeting to discuss with the committee the Transportation Trust Fund and COAH issues. Mr. Kuhn suggested inviting the Land Use Board members. Ms. Zilberfarb will confirm with Senator Oroho and invite the Land Use Board members. She will also advertise a special Notice that the Land Use Board will be at the meeting as well.
- Budget Meetings - Mr. Kuhn would like to start budget meetings and invite the fire departments to one to get updated information on what they need. Budget requests have been sent to all departments, boards and fire and ambulance departments. Ms. Zilberfarb will discuss with Ms. Dyer, the CFO, and get some dates to schedule the meetings.
- Phone system - Ms. Zilberfarb met with two phone companies to look at getting new phone equipment. She will have financial information from both companies for the budget meetings.

**OPEN MEETING TO THE PUBLIC:**

Motion was made by Mr. Boynton, seconded by Mr. Desiderio to open meeting to the public. All were in favor. Spoke were:

- Loren Greco spoke regarding the fence and asked if it was the residents idea for the fence and why the urgency. Mr. Kuhn explained that the fence would go around the entire dpw building. Mr. Greco asked if it would block the garage from the resident. Mr. DeCarolis stated it would be a 6 foot fence. Mr. Boynton will get another quote and will look into the fence for the spring time frame.
- Marty Conner spoke regarding the noise complaint on Lincoln Laurel Road. Mr. Kuhn will go and speak to them as the Mayor. Mr. Kuhn said he was waiting on the residents to give him more specific information before he went to discuss the issue with the homeowner. He has not received any information yet.
- Mr. Conner spoke regarding the plumbing at the lodge at Kids Camp regarding when it would be fixed. Mr. Boynton asked him to be more specific. Mr. Conner stated that the toilets and the water fountain are still not working. He asked if Mr. Cook has the time to do this project. Mr. Boynton will discuss with Mr. Cook.
- Mr. Desiderio will move the lights out of the town hall into the trailer after the Recreation meeting Thursday evening.
- Mr. DeCarolis asked if the Town should start billing the schools for snow plowing. Mr. Boynton and Mr. Desiderio both said no. Mr. Kuhn and Mr. DeCarolis will schedule a meeting to meet with the school.

Motion was made by Mr. Boynton, seconded by Mr. Stracco to close to the public. All were in favor.

**ADJOURNMENT:**

There being no further business, motion was made by Mr. Boynton, seconded by Mr. DeCarolis to adjourn the meeting. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk