

MINUTES OF WORK MEETING OF AUGUST 10, 2016

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, August 10, 2016 and was called to order at 7:00 p.m. by Mayor, Christopher Kuhn.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor, Christopher Kuhn, Deputy Mayor Christopher Stracco, Committeeman Boynton, Committeeman Frank Desiderio, Committeeman Alan DeCarolis, and Acting Clerk Donna Zilberfarb.

EXECUTIVE SESSION:

Motion made by Mr. Boynton, seconded by Mr. Desiderio to enter into executive session. All were in favor.

No action was taken.

Motion was made by Mr. Desiderio to exit executive session, seconded by Mr. Boynton. All were in favor.

RETURN TO REGULAR SESSION: Mayor Kuhn explained that during executive session that possible land acquisition was discussed.

RESOLUTIONS:

#2016-79 SETTING EXECUTIVE SESSION WHEREAS, it is necessary to discuss items dealing with the discussion of potential land acquisition in private or executive session; and WHEREAS, under the Open Public Meetings Act (number 8 of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session. NOW, THEREFORE BE IT RESOLVED, on August 10, 2016 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in reasonable length of time. Motion was made by Mr. Boynton, seconded by Mr. Desiderio. All were in favor.

#2016-80 A RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACTS FOR THE PREPARATION OF TWO APPRAISALS TO SADC STANDARDS OF PROPERTY KNOWN AS BLOCK 1201, LOT 34 IN THE TOWNSHIP OF FRELINGHUYSEN

WHEREAS, there exists a need for appraisal services to be rendered to the Township of Frelinghuysen in the possible acquisition of a Farmland Easement on certain real property located within the Township of Frelinghuysen; and **WHEREAS**, funds are available for this purpose; and **WHEREAS**, the appraisals must be completed in accordance with the specifications of the State Agriculture Development Committee; and **WHEREAS**, The Township wishes to retain the services of Robert F. Heffernan Associates, in accordance with its proposal letter dated August 2, 2016 and Joshua D. Mackoff, LLC in accordance with its proposal letter dated August 4, 2016, and; **WHEREAS**, the Committee wishes to award a contract in an amount not to exceed \$1,975.00 for Robert F. Heffernan Associates, and a second contract in an amount not to exceed \$2,000.00 for Joshua D. Mackoff, LLC and the Chief Financial Officer has certified that funds are available for this purpose; **NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Frelinghuysen in the County of Warren and State of New Jersey as follows:

1. The Township of Frelinghuysen hereby awards and authorizes Robert F. Heffernan Associates, to perform the appraisal report on the above-referenced property in accordance with SADC standards, for an amount not to exceed \$1,975.00.

2. The Township of Frelinghuysen hereby awards and authorizes Joshua D. Mackoff, LLC, to perform the appraisal report on the above-referenced property in accordance with SADC standards, for an amount not to exceed \$2,000.
3. The Township Clerk is hereby authorized and directed to publish a copy of this resolution in the Township's official newspaper and to provide a copy of this resolution to the Chief Financial Officer and The Land Conservancy of New Jersey.

On a motion by Mr. Boynton seconded by Mr. Desiderio the aforementioned Resolution Number 2016-80 be adopted as read. Roll Call Vote 4 – Yes 0 – No 1 - Absent/Abstained

Dated: August 10, 2016.

#2016-81 CAPITAL ACCOUNT RESOLUTION WHEREAS, it is the desire of the Committee of the Township of Frelinghuysen to review and update the line items within each open Capital Ordinance, and WHEREAS, after review it has been decided to transfer budgeted amounts within each ordinance to better serve the purposes of the allotted capital expenditures, NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Frelinghuysen that the following budget transfers be recorded by the CFO:

DESCRIPTION	CURRENT BUDGET	ADJUSTED ADJUSTMENT
<u>BUDGET</u>		
<u>Ordinance 2015 Various Projects</u>		
Geographical Information System	13,939.29	-455.10
13,484.19		
Kerrs Corner Road Improvements	00	+455.10
455.10		

I hereby certify the above to be a true copy of a Resolution adopted by the Committee of the Township of Frelinghuysen at a meeting held on August 10, 2016. Motion was made Mr. Boynton, seconded by Mr. DeCarolis. All were in favor.

#2016-82 Approving and Supporting Submission of an Application to the New Jersey Highlands Council for a 50% grant to be utilized to purchase a Farmland Preservation Easement on Dark Moon Farm located on Dark Moon Road in Frelinghuysen Township (Block 1201/ Lot 34 and Block 1301/ Lot 3) WHEREAS, at a meeting held on July 6, 2016 the Township's Farmland Advisory Committee approved of the submission of an application to the New Jersey Highlands Council for a fifty percent (50%) grant to be utilized to acquire a farmland preservation easement on Dark Moon Farm, located on Dark Moon Road in Frelinghuysen Township; and.

WHEREAS, the farm is a targeted farm in the Township's Farmland Preservation Plan Amendment dated November, 2013, it lies in the Limestone Valley Bear Brook Project Area, and it meets the eligibility requirements of the State Agriculture Development Committee (SADC); and WHEREAS, a farmland preservation application has been submitted to the SADC; and WHEREAS, the Township's SADC Municipal Planning Incentive Grant (Muni-PIG) account contains an unencumbered balance of approximately \$949,026 (per SADC as of 8/9/16), which is more than sufficient to cover 50% of the acquisition of the easement for Dark Moon Farm.

WHEREAS, the landowners are willing and anxious to proceed and have approved and signed the SADC application; and WHEREAS, preservation of this property will insure retention of the agricultural lands on this farm; and WHEREAS, the farm is identified on the Highlands Council Interactive Mapping as being within a Conservation Priority Area as well as an Agricultural Priority Area; and WHEREAS, the Farmland Advisory Committee requested that the Township Committee support the Application to the Highlands Council for matching funds to purchase a farmland preservation easement. NOW THEREFORE BE IT RESOLVED that the Frelinghuysen Township Committee approves and supports the application requesting matching funds from the Highlands Council to acquire a farmland preservation easement on Dark Moon Farm. On a motion by Mr. Boynton, seconded by Mr. Desiderio, the aforementioned Resolution Number 2016-82 be adopted as read. Roll Call Vote 5 - Yes 0 - No 0 - Absent/Abstained. Dated: August 10, 2016

NEW BUSINESS:

Appalachian Trail Community – Mr. Kuhn discussed the letter of support for the Blairstown area community partnership and how he feels it's a good thing to be involved in. Mr. Boynton also agreed.

Motion was made by Mr. Boynton for Frelinghuysen Township to write a letter in support of designation of the Appalachian Trail Community, seconded by Mr. Stracco. All were in favor.

Truck Bid Opening – Was held at 3:30 pm on August 10, 2016 at the Town Hall. The lowest bid for a 2017 Freightliner with a dump body, was to Robert H. Hoover and Sons, Inc., in the amount of \$139,965.00. A copy of the bid was handed to all committee members and asked to review for the meeting on the 17th at which time the award for bid would be determined. Ms. Zilberfarb will forward copies to legal counsel and the CFO for certification of funds.

Municipal Alliance 2016-2017 contract needs to be signed by the Mayor and Clerk. Motion was made by Mr. Boynton to authorize the Mayor and Clerk to sign and return the contract, seconded by Mr. Desiderio. All were in favor.

Mr. Kuhn discussed with the committee, Senator Oroho's workshop he attended in regards to the transportation trust fund. Senator Oroho asked for ideas from audience and Mr. Kuhn suggested less guard rails. Mr. Kuhn explained all the tax thoughts from the Senator and State.

Mr. Stracco attended the JCP&L tour last month.

Mr. Boynton spoke of a resident that was involved in a car crash last week. After discussion it was decided to purchase a fruit basket and send to the family.

Motion was made by Mr. Kuhn to send a card and fruit basket to the family, seconded by Mr. Desiderio. All were in favor. Ms. Zilberfarb will send.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Desiderio, seconded by Mr. Stracco to open meeting to the public. All were in favor.

There was no public present.

Motion was made by Mr. Desiderio, seconded by Mr. Stracco to close meeting to the public. All were in favor.

ADJOURNMENT:

There being no further business, motion was made by Mr. Desiderio, seconded by Mr. Stracco to adjourn the meeting at 8:07 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk