

**MINUTES OF WORK SESSION MEETING OF AUGUST 8, 2018**

The work session meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, August 8, 2018 and was called to order at 7:25 p.m. by Mayor, Frank Desiderio.

**SUNSHINE LAW STATEMENT:**

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

**ROLL CALL:**

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman Charles Marra, and Municipal Clerk Donna Zilberfarb.

**RESOLUTIONS:**

**#2018-60** RENEWAL OF LIQUOR LICENSE IN THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN, STATE OF NEW JERSEY FOR THE YEAR 2018-2019 WHEREAS, the following Plenary Retail Consumption Licensee has filed an application with the Municipal Clerk together with the necessary fees for the year 2018-2019 2106-33-004-001 Katharina Reay WHEREAS, a Clearance Certificate has been received from the New Jersey Division of Taxation, and a special ruling has been received from the Division of Alcoholic Beverage Control, verifying compliance with Chapter 161, Laws of New Jersey by the above applicants. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen on this 8th day of August, 2018 that the renewal of the above mentioned Plenary Retail Consumption license is granted for the year 2018-2019. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of Frelinghuysen Township, Warren County do hereby certify the above to be a true copy of a resolution adopted by the Frelinghuysen Township Committee at their meeting of August 8, 2018.

	MOTION	SECON D	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Kuhn						X
Mr. Marra		X	X			
Mr. Stracco	X		X			

**#2018-61** RESOLUTION APPOINTING ASSISTANT TO THE CONSTRUCTION OFFICIAL WHEREAS, a vacancy exists in the position of Assistant to the Construction Official; and WHEREAS, Noelle Kacerek has the qualifications to serve as the Assistant to the Construction Official. NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey, that Noelle Kacerek is hereby appointed to serve as the Assistant to the Construction Official, commencing on August 9, 2018. BE IT FURTHER RESOLVED, that subject to proper and valid appropriation of the funds for same, Noelle Kacerek shall be paid the salary of \$14.00 per hour. This Resolution shall take effect according to law.

	MOTION	SECON D	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						x
Mr. Desiderio			x			
Mr. Kuhn						x
Mr. Marra		x	x			
Mr. Stracco	x		x			

**OLD BUSINESS:**

- Service Electric Cable – A meeting will be held at the town hall on August 9, 2018 with Congressman Gottheimer, service electric and the surrounding Mayors.
- Sale of property on Route 94 – hold to August 15 meeting
- Municipal Alliance Coordinator – Ms. Zilberfarb received some information on what the position entails and let the committee know. All reports for last quarter have been submitted to the county. Ms. Zilberfarb will speak with Mr. Boynton to see if he has found anyone for the position.
- Records destruction project – Ms. Zilberfarb explained that Allison Zilberfarb is doing a tremendous job cleaning and getting files ready for shredding, and explained that the building department would like her to work on their files as well. It was asked that she be granted an additional 80 hours to continue working on files. Motion was made by Mr. Desiderio to allow 80 additional hours for Allison Zilberfarb to continue with the records destruction project, seconded by Mr. Marra. All were in favor.

**NEW BUSINESS:**

- Dark Moon Farm/Pittenger – The Grant Agreement was signed by the Mayor and overnighted to SADC.
- Pamela Brady resigned from all of her positions at the township which include, assistant land manager, the newsletter, coverage for the Clerk, secretary to Environmental and Historic boards and a member of the recreation committee. Ms. Zilberfarb will send a letter of regrets to her.
- Mr. Desiderio would like to have AJ, his son, create a website with a link to the township website, for the recreation center rentals. He will have an updated job description for the assistant land manager position for the next meeting.
- The Warren County Planning Board is preparing an updated transportation plan and sent a letter asking for the town’s support. Motion was made by Mr. Stracco to have Ms. Zilberfarb send a letter of support to WC Planning Board, seconded by Mr. Marra. All were in favor.
- Mr. Desiderio explained that the Green Township Fire Department would like to use the back parking lot on August 16<sup>th</sup> to conduct a ladder drill. All were fine with them using the parking lot. Mr. Desiderio will let them know.
- Mr. Desiderio discussed that he has had several complaints from residents regarding truck traffic on Camp Wasigan Road, which is due to the road closure on Silver Lake Road. He asked the NJDOT about it and they NJDOT closed the road to truck traffic.
- Ms. Zilberfarb let the committee know that the deck quotes did not include prevailing wages and that she will send out a message to those bidders to include the prevailing wage. Anticipating having for the regular session meeting next week.
- Mr. Marra told the committee that he put his home on the market.

**OPEN MEETING TO THE PUBLIC:**

Motion was made by Mr. Stracco, seconded by Mr. Marra limiting it to 15 minutes to open meeting to the public. All were in favor. Spoke were:

There was no public

Motion was made by Mr. Stracco, seconded by Mr. Marra to close to the public. All were in favor.

**EXECUTIVE SESSION:**

There was no executive session

**ADJOURNMENT:**

There being no further business, motion was made by Mr. Desiderio, seconded by Mr. Stracco to adjourn the meeting at 7:50 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC