

## MINUTES OF WORK MEETING OF MAY 11, 2016

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, May 11, 2016 and was called to order at 7:00 p.m. by Mayor, Christopher Kuhn.

### SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

### ROLL CALL:

Those present were: Mayor Christopher Kuhn, Deputy Mayor Christopher Stracco, Committeeman Frank Desiderio, Committeeman Alan DeCarolis, CFO Danette Dyer and Acting Clerk Donna Zilberfarb.

### PRESENTATIONS:

Lisa Hibbs, from Commercial Utility Consultants, Inc., presented information on commercial utilities with a savings on the supply of energy for the township. Ms. Hibbs discussed surrounding towns becoming part of this savings and how to go about getting Frelinghuysen Township into this program. An Ordinance would need to be passed. After discussion, Mr. Kuhn will speak with Hope Township and will get back in touch with Ms. Hibbs in July.

**ORDINANCES:** Maple Syrup Tapping – Motion made by Mr. Desiderio to table until June meeting, seconded by Mr. DeCarolis. All were in favor.

### RESOLUTIONS:

**#2016-46 STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER** WHEREAS, The Township of Frelinghuysen (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and **WHEREAS**, the Fund’s Bylaws require participating members to appoint a Fund Commissioner; **NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Frelinghuysen that CHRISTOPHER STRACCO is hereby appointed as the Fund Commissioner for the Local Unit for the year 2016; and **BE IT FURTHER RESOLVED** that CHRISTOPHER KUHN is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2016; and **BE IT FURTHER RESOLVED** that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. Name of Entity: Township of Frelinghuysen. Motion was made by Mr. DeCarolis, seconded by Mr. Stracco. All were in favor.

**#2016-47 RECYCLING TONNAGE GRANT** WHEREAS, the Mandatory Source separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including by not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed. **NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Frelinghuysen, that they hereby endorse the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designate Donna Zilberfarb as recycling coordinator for the year 2016 to ensure that the application is properly filed; and **BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling fund to be used solely for the purpose of recycling. Motion was made by Mr. DeCarolis seconded by Mr. Stracco. All were in favor.

**2016-48 AUTHORIZING APPLICATION FOR A LOWE'S COMMUNITY PARTNERS GRANT IN CONJUNCTION WITH LOWE'S HEROES ASSISTANCE WHEREAS, the**

Township of Frelinghuysen seeks to improve the condition of buildings and grounds at the Frelinghuysen Forest Preserve North; and WHEREAS, the Lowe's company offers funding for such improvement projects through their Community Partners Grant program; and WHEREAS, the Lowe's company offers hands-on project assistance of their employees to nearby communities via the Local Heroes program; and WHEREAS, the Township meets all eligibility requirements to apply for both of these Lowe's programs; and WHEREAS, Community Partners Grants, funded by Lowe's, will open for the Fall 2016 applications on July 1, NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Frelinghuysen authorizes application for the aforementioned Lowe's Community Partners Grant and an associated request for hands-on support from the Lowe's Heroes program. Motion made by Mr. Stracco seconded by Mr. DeCarolis. All were in favor.

**OLD BUSINESS:**

Mr. Sterbenz explained the DOT Transportation Trust Fund being out of money and that no grants or funding went out for 2016. There are still possibilities to get funding for 2017 and Mr. Sterbenz will keep us posted on that.

Mr. Sterbenz also presented a new site plan for the salt shed and parking lot renovations for the town hall property. Filing with soils, the historic district (SHIPPO) and then presenting to the Land Use Board would be the next steps in moving forward with this plan. Further discussion took place regarding placement of new salt shed and how the building would be built with doors etc. During the discussions, Mr. Desiderio walked out and left the meeting.

Motion was made by Mr. Stracco allowing Mr. Sterbenz to move forward, seconded by Mr. DeCarolis. All were in favor. Mr. Desiderio was opposed but he left the meeting.

School bus stop sign - Mr. Kuhn received a letter from the NJDOT saying they are looking into the sign by Muller Road to be placed on Route 94. Ms. Zilberfarb will forward a copy of that letter to Ms. Goetz.

The Mill on Mill Road - Hold to May 18th meeting.

County Senior Citizen Award - Mr. Kuhn explained he did not have a chance to complete it and it was not submitted to the county.

FFP - Mr. Connor discussed work that needed to be completed at this time. The septic needs to have a new cap put on, and the parking lot needs to get started. Parking lot estimates were discussed to the committee.

Motion was made by Mr. DeCarolis, seconded by Mr. Stracco to accept the estimates from Jackman Excavating to do the work and monies to come out of the trails grant. All were in favor.

Frelinghuysen Fling Day will be held on September 18th, sponsored by the Historical Committee.

The Rules and Regulations for the FFP were discussed by Mr. Connor and it was determined to bring all information to the next meeting on May 18th.

**NEW BUSINESS:**

Discussion on the capital budget took place. Motion was made by Mr. DeCarolis to bond \$200,000.00 for various capital improvements, seconded by Mr. Stracco. All were in favor. Mr. Desiderio was absent.

Discussion was made regarding purchasing a new single axle truck for the dpw. Motion was made by Mr. Stracco to add \$80,000.00 to the truck fund for said purchase, seconded by Mr. DeCarolis. All were in favor. Mr. Desiderio was absent.

Ms. Dyer will get in touch with the Bond Counsel to prepare the Bond Ordinance for the 2016 various capital improvements totaling \$280,000.00. Bond ordinance will be ready for the June 15, 2016 meeting for the first reading.

**OPEN MEETING TO THE PUBLIC:**

Motion was made by Mr. DeCarolis, seconded by Mr. Stracco to open meeting to the public. All were in favor. Spoke were:

Mr. Connor spoke regarding septic and water work needing to be done at FFP/Kids Camp prior to opening.

Mr. Greco inquired what was spent to date on the salt shed. Approximately \$21,000.00. He also asked about the guiderails on Kerrs Corner road going through insurance.

Motion was made by Mr. Stracco, seconded by Mr. DeCarolis to close meeting to the public. All were in favor.

**ADJOURNMENT:**

There being no further business, motion was made by Mr. Stracco, seconded by Mr. DeCarolis to adjourn the meeting at 9:12 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk