

## **MINUTES OF WORK MEETING OF APRIL 8, 2015**

The work meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, April 8, 2015 and was called to order at 7:00 p.m. by Mayor Christopher Kuhn.

### **SUNSHINE LAW STATEMENT:**

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

### **ROLL CALL:**

Those present were: Mayor Christopher Kuhn, Committeeman David Boynton, Committeeman Frank Desiderio, Committeeman Alan DeCarolis, and Clerk Brenda Kleber. Deputy Mayor Christopher Stracco was absent.

### **OLD BUSINESS:**

In attendance was Engineer Paul Sterbenz who went over the following: 1) Stormwater permit-the annual report was filed before the deadline of May 1<sup>st</sup>; 2) South Street has been concluded and he and the CFO have been following up with the State; 3) State Park Road Phase 4-the \$150,000.00 state grant was approved and once the bond ordinance has been adopted he will start preparations of the plans; 4) Kerrs Corner Road Phase 3-he will get engineering figures; 5) Municipal Farm-the excess driveway was approved December 2014. Permits will expire January 2017. Does the committee want to start this year? RFP's will cost less than \$1,000.00 and Paul will put together; 6) Route 661, Route 519 and Main Street intersection have had three minor accidents this year-can we get someone from the county to look into this. Paul will handle; 7) Greendell Road-speed limit is 40 mph but people are going over the speed limit. Paul will evaluate the situation. Mr. DeCarolis will call the police to alert them over the speeding issues.

The Green Township Fire Dept has asked that a stand pipe be put in the pond on Route 661. Mr. Desiderio will call Tom Charles to find out where to put the pipe and Mr. Wacks will prepare an easement. Mrs. Brill will survey the metes and bounds.

The Clerk advised that an e mail was received from the New Jersey Office of Emergency Management asking for a signature to sign off on the small projects for Hurricane Sandy. Since the snack shack has not been completed, Mr. Desiderio will call the person who gave the quote.

### **NEW BUSINESS:**

The contract to schedule clean-up for May 11-16 was authorized to be signed by the Mayor on motion made by Mr. Desiderio, seconded by Mr. DeCarolis. All were in favor.

The RFP for the FFP North property for demolition services and well closure services was approved for The Land Conservancy of New Jersey to send out on motion made by Mr. Desiderio, seconded by Mr. DeCarolis. All were in favor.

The Road Supervisor Donna Zilberfarb and the Road Foreman Bill Crone came before the Committee with specifications for a purchase of a Mason Dump Truck. There were several changes made. This will be carried to the meeting next week.

A proposal for professional survey services to include an access easement on FFP North driveway leading to the exception area, to be pinned per Green Acres direction and to provide new survey deliverables from Finelli Consulting Engineers in the amount of \$1,300.00 was approved on motion made by Mr. DeCarolis, seconded by Mr. Desiderio. All were in favor.

### **RESOLUTIONS:**

#2015-36 (Executive Session)

WHEREAS, it is necessary to discuss items dealing with Land Acquisition in private or executive session; and

WHEREAS, under the Open Public Meetings Act (number of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session.

NOW, THEREFORE BE IT RESOLVED, on April 8, 2015 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in a reasonable length of time.

Motion was made by Mr. Desiderio, seconded by Mr. Boynton to adopt said resolution. Roll call vote: Mr. Desiderio-yes, Mr. DeCarolis-yes, Mr. Boynton-yes, Mr. Kuhn-yes.

### **EXECUTIVE SESSION:**

Motion was made by Mr. Desiderio, seconded by Mr. Boynton to enter into executive session after the above resolution was adopted in the public portion of the meeting. All were in favor. Motion was made by Mr. Desiderio, seconded by Mr. Boynton to return to public session. All were in favor. Motion was made by Mr. Boynton, seconded by Mr. Kuhn to approve option #3 in the values prepared by The Land Conservancy of New Jersey. Roll call vote: Mr. Boynton-abstain, Mr. DeCarolis-yes, Mr. Kuhn-yes, Mr. Desiderio-yes. The Mayor stated that the information in the executive session was confidential and results will be known at a later date.

### **DEPARTMENT REPORTS:**

Mayor Christopher Kuhn-asked about the Wal-Mart grant for the bike path. This needs to be closed out. Next was that the Mayor signed the town up with Project Child Safe through the National Shooting Sports Foundation which is a group sponsored by the New Jersey League of Municipalities. A police agency will be needed for support in handing out fire arm locks. Lastly, Mayor Kuhn was informed that Frelinghuysen Township is the only town in Warren County that is in the Mayor's Wellness campaign.

Committeeman Alan DeCarolis-no report.

Committeeman Frank Desiderio-needs approval to purchase top dressing, seed, clay, line lime and paint for the ball fields. Motion was made by Mr. Boynton, seconded by Mr. DeCarolis authorizing Mr. Desiderio to purchase the material needed in the amount of \$2,107.30. All were in favor. He also needs to purchase guard rails for the walking path that goes through the parking lot. Mr. DeCarolis will get prices. Approval was given for Mr. Desiderio to have the DPW rebuild the motor in the 3 wheeler along with repairing the drag machine for the fields.

Committeeman David Boynton-went over the possibility of shared services for a CSA for Frelinghuysen and North Warren since both CSA's are leaving this year. He went over the Highlands presentation that the legislation was based on a study that was never done. Scott Cooke was given approval to fix the bathrooms in the Kids Camp lodge to not exceed \$500.00 on motion made by Mr. Desiderio, seconded by Mr. DeCarolis. All were in favor.

**OPEN MEETING TO THE PUBLIC:**

Motion was made by Mr. Desiderio, seconded by Mr. DeCarolis to open the meeting to the public. All were in favor. Spoke were:

Martin Connor who gave a check in the amount of \$131.20 for scrap metal collected. Tires on the property need to be disposed of. There is a place in Hackettstown that will take them for \$3.00 a tire or \$7.00 with rims. He asked if he would be reimbursed if he took them to Hackettstown. It was decided that he would be in contact with the person who picks up tires at Kurt's garage. Lastly, the parking lot has been cleared out and marked. He would like the DPW to finish by putting down the dqa.

Wendy Buttgerreit asked if she could put that the FFP North is closed on the website until further notice as people have been coming on the property and it's still not safe.

Michael Tudor thought that the attorney should be contacted on what type of fencing to use for the walking path.

Motion was made by Mr. Boynton, seconded by Mr. DeCarolis to close the meeting to the public. All were in favor.

**ADJOURNMENT:**

There being no further business, motion was made at 9:50 p.m. by Mr. Boynton, seconded by Mr. DeCarolis to adjourn the meeting. All were in favor.

Respectfully Submitted,

Brenda J. Kleber, RMC