

MINUTES OF WORK MEETING OF MARCH 13, 2019

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, March 13, 2019 and as called to order at 7:00 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco (7:07), Committeeman David Boynton, Committeeman Charles Marra, Committeeman Todd McPeek, and Municipal Clerk Donna Zilberfarb.

MINUTES:

1. Motion was made by Mr. Boynton, to approve the January 16, 2019 regular session meeting minutes, seconded by Mr. Marra. All were in favor.
2. Motion was made by Mr. Boynton to approve the January 16, 2019 executive session meeting minutes, seconded by Mr. Marra. All were in favor.
3. Motion was made by Mr. McPeek to approve the January 31, 2019 budget session meeting minutes, seconded by Mr. Boynton. All were in favor. Mr. Boynton and Mr. Marra abstained.
4. Motion was made by Mr. Boynton to approve the January 31, 2019 executive session meeting minutes, seconded by Mr. McPeek. All were in favor. Mr. Boynton and Mr. Marra abstained.
5. Motion was made by Mr. Boynton to approve the February 7, 2019 budget session meeting minutes, seconded by Mr Marra. All were in favor. Mr. Boynton abstained.
6. Motion was made by Mr. Boynton to approve the February 13, 2019 work/budget session meeting minutes, seconded by Mr. Marra. All were in favor.
7. The February 20, 2019 regular session meeting minutes were held until the March 20, 2019 meeting.

PROCLAMATIONS:

WHEREAS, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and WHEREAS, poisoning is a preventable illness! From the youngest to the oldest, all people and even pets are at risk; and WHEREAS, poison centers across the country will focus the public's attention on identifying poisoning hazards at home as well as learning ways to prevent poisoning emergencies; and WHEREAS, a poison is defined as anything that is taken in the wrong amount, in the wrong way or by the wrong person; and WHEREAS, unintentional poisoning is the leading cause of unintentional injury death in New Jersey outnumbering deaths by motor vehicles and firearms; and WHEREAS, drug overdose deaths including those from prescription and over-the-counter medications, as well as illegal drugs such as heroin and methamphetamines remain at epidemic proportions for both New Jersey and the United States.; and WHEREAS, in approximately 94% of unintentional poison death nationally and 96% in New Jersey, drugs are the poison; and WHEREAS, although the majority of reported poison exposures involve children five (5) years old and younger; the majority of poisoning deaths occur in adults aged 20 to 59; and WHEREAS, lead poisoning remains a major public health concern. Elevated blood lead levels can cause significant and permanent damage to the health and wellbeing of a young child. There is no safe level of lead. Stop a child's exposure to lead before it causes harm; and WHEREAS, the New Jersey Poison Information and Education System (NJPIES), a division of the Department of Emergency Medicine of the New Jersey Medical School of Rutgers, The State University of New Jersey, provides expert advice, drug information, and poison prevention education to NJ residents through the 800-222-1222 Poison Help Hotline; and WHEREAS, all services are free, confidential, multilingual and available 24 hours a day, 7 days a week, 365 days a year even during bouts of Mother Nature; and WHEREAS, the public can contact a poison expert by calling (1-800-222-1222), chatting (www.njpies.org), or texting (8002221222@njpies.org); and WHEREAS, consumers must be aware that e-cigarette devices, hookah pipes and liquid nicotine may contain very high doses of nicotine in enticing colors, aromas, and flavors – increasing the likelihood that small children and pets will focus their attention on them. These products pose serious risk of poisoning; and WHEREAS, poison experts urge residents to use

our services as a resource for poison and drug information instead of consulting the internet for information that may not be accurate; and WHEREAS, we encourage all residents to program the Poison Help Line 800-222-1222 into home, office, and cell phones because a rapid response can make a difference in preventing serious injury and saving lives; and WHEREAS, poison centers help to eliminate thousands of unnecessary and expensive emergency department visits by offering callers access to free, confidential medical advice; and WHEREAS, NJPIES is also involved with the state's efforts in homeland defense, counter-terrorism, emergency preparedness and response, bio surveillance, and surveillance for clusters of poisonings and their sources (products, food and beverages, chemicals in the workplace and at home, environmental toxins, drugs and medicine, and animal and insect bites and stings); *NOW, THEREFORE, I, Frank D. Desiderio, Jr., Mayor of the Township of Frelinghuysen, State of New Jersey, County of Warren, do hereby proclaim the week of March 17-23, 2019 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.* Motion was made by Mr. McPeek to accept the proclamation, seconded by Mr. Boynton. All were in favor.

ORDINANCES:

1. Discussion for parking on snow covered roads was discussed and was determined to amend the ordinance to include all township roads. Ms. Zilberfarb will discuss with Mr. Beilin and have for first reading for the March 20, 2019 meeting.
2. At the request of the Construction Official, discussion for increasing the certificate of smoke detector fees was discussed and was determined to amend the ordinance to change the fees. Ms. Zilberfarb will discuss with Mr. Beilin and have for first reading for the March 20, 2019 meeting.
3. The prosecutor of Warren County sent a letter regarding any ordinances municipal wide that deals with residency restrictions for convicted sex offenders. After discussion it was determined that the town does not need to do anything in regards to this.
4. A motion was made by Mr. Boynton to remove the braking ordinance recommendation from the agenda, seconded by Mr. Marra. All were in favor.

RESOLUTIONS:

There were no resolutions.

OLD BUSINESS:

- Mr. Stracco explained the rural e-connectivity grant program for internet issues. He will discuss with Maser to see if it is something that they can complete for the township. Mr. Stracco feels that this is something that Frelinghuysen can benefit from.
- Ms. Zilberfarb explained that the auction will be held on April 17th at 10 am in Washington Township with Max Spann for the sale of property on Route 94.
- Mr. Desiderio handed everyone information on shared services for Animal control and asked the committee to look at. There was no discussion on this matter.
- Mr. Desiderio explained that Mr. Schaffer was meeting with Wayne McCabe this week and he will reach out to Mr. Desiderio with his determination on the barn at FFP.
- Ms. Zilberfarb explained that she is working with Mr. Beilin and the insurance company for changes to the employee handbook and should have everything complete for the April meeting.
- Mr. Stracco discussed the questions that Mr. Boynton had raised at the work session meeting and that vote was from 2016 and felt the committee already voted on this move to route 94 for the salt shed placement. Mr. Stracco wanted to be sure that everyone was on board for the salt shed to be placed at route 94. Motion was made by Mr. Marra for moving the salt shed to route 94 when funding is available, seconded by Mr. McPeek. All were in favor. Mr. Boynton opposed.
- Mr. Desiderio discussed mowing the ball fields and discussed hiring a part time employee to mow them. Ms. Zilberfarb will find out if there is money to be able to hire someone and will get back to the committee on March 20th.

NEW BUSINESS:

- Mr. Sterbenz discussed Greendell Road and let the committee know that the application was submitted in September and that the DOT is taking action around April 1st and he is hopeful to receive the funding. He also mentioned that the 2020 funding is upcoming and needs to know what road we should try for.

Mr. Sterbenz also explained to the committee that Kerrs Corner Road has been completed and the cost was approximately \$203,000.00 and the final reimbursement for the township will be \$44,113.68. He also stated that with the completion of Kerrs Corner Road, he estimated a total cost of paving that road with grants was approximately \$500,000.00 to \$600,000.00.

Mr. Sterbenz also discussed the salt shed moving to Route 94 and will look into the driveway opening permit. The initial permit was issued in 2014-15 to construct the driveway. That permit was only valid for 2 years. He asked Ms. Zilberfarb to get him copies of the check in the amount of \$880.00 that was submitted to the DOT. Once he receives the information from Ms. Zilberfarb he will submit another driveway permit.

Mr. Sterbenz also discussed stormwater management and let the committee know that the annual report is due in April to the state. He will be setting up meetings with residents in the second quarter, that have retention basins on their property. Mr. Desiderio asked about the DEP changing categories for Class I streams. Mr. Sterbenz explained that if the main stream is a class I then all the tributaries were class 1 as well.

Mr. Stracco gave a brief history on service electric cable to Mr. Sterbenz and asked if he felt Maser could complete the grant for the rural e-connectivity. Mr. Sterbenz will reach out to his telecommunications group and get back to the committee.

- Motion was made by Mr. Boynton to appoint Stacy Gallante as the secretary for the open space and farmland preservation boards at \$291.00 for open space and \$291.00 for farmland preservation per year, seconded by Mr. Marra. All were in favor.
- The 2019 Mary Louise Christine outstanding senior citizen of Warren County was discussed and the commiteemen will bring back who they would like to nominate to the March 20th meeting. The deadline to nominate is March 27th.
- NJ League of Municipalities Mayors Hall of Fame was discussed and no Mayor fits the criteria.
- Domestic abuse and sexual assault crisis center of warren county hold a denim day. Ms. Zilberfarb asked for anyone that would like to participate and wear jeans on April 24th to bring the \$5.00 participation cost to the next meeting on March 20th.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Boynton, seconded by Mr. Marra limiting it to 15 minutes to open meeting to the public. All were in favor. Spoke were:

Loren Greco spoke and asked if the town had ever looked into high speed internet like Hughes net? Mr. Stracco explained the different types of internet companies and what they can and can't provide.

Mr. Greco also asked why the dpw can not mow the ballfields. Mr. Marra said they have too much work and mowing takes time.

Mr. Greco also asked about abandoning Kerr Road, Old Stage Road, and Camp Weaqua and why the township doesn't. He explained that the amount of salt and plowing that is spent now will be revamped in 5 years. After discussion, Mr. Stracco suggested looking into further for Camp Weaqua and Old Stage Road and will continue discussion at the next meeting with the attorney.

Motion was made by Mr. Boynton, seconded by Mr. Marra to close to the public. All were in favor.

REGULAR SESSION CONTINUED:

- Ms. Zilberfarb asked someone to volunteer to complete the US Census Bureau BAS survey - boundary and annexation survey. Mr. Marra will complete this.
- Ms. Zilberfarb handed invitations to all members to the Blirstown Ambulance Corps relaxed sunday afternoon open house on March 31st. She asked members get back to her if they wanted her to rsvp for them.
- Ms. Zilberfarb handed all committeemen a copy of the 2019 Elected Officials online employment practices seminar for the MEL and asked that they all participate. Each committeeman will receive \$250 credit in the local 2019 assessment. Mr. Desiderio participated in this in November at the League of Municipalities and does not need to do this seminar.
- Mr. Desiderio stepped down from the Director of public works. He asked who would like to do that job. Mr. McPeek volunteered. Motion was made by Mr. Marra to appoint Mr. McPeek as the Director of public works, seconded by Mr. Stracco. All were in favor. Mr. Boynton opposed.
- Mr. Desiderio stepped down from a member of the personnel committee. Mr. Desiderio made a motion to appoint Mr. Boynton to the personnel committee, seconded by Mr. Marra. All were in favor.

EXECUTIVE SESSION:

There was no executive session

ADJOURNMENT:

There being no further business, motion was made by Mr. Boynton, seconded by Mr. Stracco to adjourn the meeting at 8:07 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC