

MINUTES OF MEETING OF FEBRUARY 19, 2015

The budget meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Thursday, February 19, 2015 and was called to order at 6:30 p.m. by Mayor Christopher Kuhn.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e-mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Christopher Kuhn, Deputy Mayor Christopher Stracco, Committeeman Frank Desiderio, Committeeman Alan DeCarolis, Committeeman David Boynton, CFO Danette Dyer, Auditor Anthony Ardito and Clerk Brenda Kleber.

BUDGET:

Mr. Ardito advised that the 2015 budget is over the cap at 2.2% which is \$10,000.00 over the budget. It was decided to take the \$10,000.00 out of surplus. Motion was made by Mr. Desiderio, seconded by Mr. Boynton to approve the municipal budget and introduce it on March 18, 2015. All were in favor.

RESOLUTIONS:

#2015-19 (Appoint QPA)

WHEREAS, N.J.A.C.5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Danette Dyer possess the designation of Qualified Purchasing Agent as issued by the Director of Local Government Services in accordance with N.J.A.C.5:34-5 et seq.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen that Danette Dyer be appointed as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A.40A:11-2(30); and

BE IT FURTHER RESOLVED, that a certified copy of this resolution and a copy of Danette Dyer's Qualified Purchasing Agent certification be forwarded to the Director of the Division of Local Government Services.

Motion was made by Mr. Boynton, seconded by Mr. Desiderio to adopt said resolution.

Roll call vote: Mr. Boynton-yes, Mr. Stracco-yes, Mr. DeCarolis-yes, Mr. Desiderio-yes, Mr. Kuhn-yes.

#2015-22 (Approval of vouchers)

WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the vouchers submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the month of February; and

WHEREAS, the Finance Committee find the vouchers to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer.

NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that all vouchers submitted for the above named month are reasonable and proper and are to be paid from their appropriate accounts.

Motion was made by Mr. Boynton, seconded by Mr. DeCarolis to adopt said resolution.

Roll call vote: Mr. Stracco-yes, Mr. DeCarolis-yes, Mr. Desiderio-yes, Mr. Kuhn-yes, Mr. Boynton-yes.

#2015-27 (Change time of work meetings)

WHEREAS, Resolution #2015-01 designated the dates and times for the workshop meeting of the Township Committee of the Township of Frelinghuysen; and WHEREAS, the Mayor and Committee have decided that the time scheduled is not effective and wish to change the time.

NOW, THEREFORE BE IT RESOLVED, that the following dates are hereby, designated as the workshop meetings of the Mayor and Committee of the Township of Frelinghuysen on an as needed basis:

January 14, 2015

July 8, 2015

February 11, 2015

August 12, 2015

March 11, 2015

September 9, 2015

April 8, 2015

October 14, 2015

May 13, 2015

November 11, 2015

June 10, 2015

December 9, 2015

BE IT FURTHER RESOLVED, that all workshop meetings will begin at 7:00 p.m. at 210 Main Street, Johnsonburg, New Jersey unless otherwise specified. Workshop meetings may be subject to cancelation. Formal action may be taken and executive sessions may be called by the governing body at these meetings.

Motion was made by Mr. Desiderio, seconded by Mr. DeCarolis to adopt said resolution. Roll call vote: Mr. DeCarolis-yes, Mr. Desiderio-yes, Mr. Kuhn-yes, Mr. Boynton-yes, Mr. Stracco-yes.

OLD BUSINESS:

Mr. Ardito recommended to the Committee that the Public Assistance Fund be closed and the money in the account be sent to the County. Motion was made by Mr. Boynton, seconded by Mr. DeCarolis to follow Mr. Ardito's recommendations. All were in favor.

Mr. Desiderio advised the Committee that the neighbor next to the DPW garage has no survey. Motion was made by Mr. DeCarolis, seconded by Mr. Boynton authorizing Laura Brill to survey the DPW property not to exceed \$700.00. Roll call vote: Mr. Desiderio-no, Mr. Kuhn-yes, Mr. Boynton-yes, Mr. Stracco-yes, Mr. DeCarolis-yes.

The Mayor asked that a resolution be prepared commending Mr. Gerson for donating his easement to the Township along with a thank you letter to him. Motion was made by Mr. DeCarolis, seconded by Mr. Boynton. All were in favor.

Motion was made by Mr. Stracco, seconded by Mr. Desiderio authorizing the Clerk to start the process of contacting Laura Brill to send the metes and bounds for the Municipal Farm property on Route 94 so that the attorney can prepare a subdivision deed. The Clerk also needs to contact the tax assessor for a lot designation. All were in favor.

Mr. DeCarolis asked Mr. Desiderio if he would remove all his equipment out of the DPW garage as they would like to start an inventory of the equipment. He also needs to surrender his keys to the garage.

Mr. Boynton relayed his interest in purchasing the property on the corner of the Main Street spur (across the street from the old post office). He would like to tear down the house and put in a parking lot. Mr. Boynton will contact the owner, Mr. Thomas Finn, for his interest in donating the property to the township.

The Mayor advised the Committee that the CFO is trying to clean up the books and there are three outstanding grants that haven't been closed out. One is the bike lane grant. In order to close this out a map of the bike lane has to be put on the website which will be done. The second grant is the Open space stewardship assessment which is now complete and the last is a grant that no one knows about and will have to be looked into further.

The Mayor thought that since people have showed interest in the historical society commission that there should be a 9 person board plus 2 alternates. This will be taken under consideration

NEW BUSINESS:

Road Supervisor Donna Zilberfarb asked for bottled water & a cooler at the town garage. Mr. Boynton offered to donate a small refrigerator for bottled water. She also reported that the borrowed salt has now been returned and wants to offer Fredon Township 2 loads.

A quote up to a maximum of \$750.00 for Darlene Green to prepare the forms for the 2014 COAH monitoring of completed projects and affordable housing units will be sent to the Land Use Board on motion made by Mr. Boynton, seconded by Mr. Desiderio. All were in favor.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Stracco, seconded by Mr. Boynton to open the meeting to the public. All were in favor. Spoke was:

Marty Connor who asked if there is money in the budget for Kids Camp and is there a cap he has to work under. He was told there is money in the budget.

The road supervisor needs signs that say "stay back". She will get prices.

Motion was made by Mr. Boynton, seconded by Mr. DeCarolis to close to the public. All were in favor.

ADJOURNMENT:

There being no further business, motion was made at 8:15 by Mr. Boynton, seconded by Mr. DeCarolis. All were in favor.

Respectfully Submitted,

Brenda J. Kleber, RMC