

**MINUTES
TOWNSHIP OF FRELINGHUYSEN
PLANNING BOARD
REORGANIZATION MEETING
JANUARY 7, 2013**

(Meeting Start Time: 7:30 p.m. No New Testimony after 10:30 p.m.)

1. **CALL TO ORDER-** This meeting was called to order by the Planning Board Secretary at 8:45pm.
2. **ANNOUNCEMENT OF PROPER NOTICE:** Notice of this meeting was provided by posting notice in the Township Municipal Building in Johnsonburg, and by advertising in the New Jersey Herald and Express times, the official newspapers of the Township of Frelinghuysen Planning Board. As advertised, action may be taken at this meeting.
3. **FLAG SALUTE**
4. **ATTENDANCE- MEMBERS**

R Corvino A DeCarolis F Desiderio D Eitner R Randolph J Simonetti R Young

MEMBERS ABSENT

K Bailey C Calcagne(resigned) C Kuhn (resigned) D Zilberfarb(resigned)

ATTENDANCE - PROFESSIONALS

M Lavery, Attorney D Green, Planner J Golden, Engineer
5. **ELECTION OF THE CHAIR** – A motion was made by F Desiderio and was seconded by R Young to nominate and appoint Donna Eitner as the Planning Board Chair person. All in Favor “**AYE**” – Opposed – None.
6. **ELECTION OF THE VICE CHAIR** – A motion was made by A DeCarolis and was seconded by R Randolph to nominate and appoint Jim Simonetti as the Planning Board Vice-Chair. All in Favor “**AYE**” – Opposed – None.
7. **APPOINTMENT OF THE SECRETARY** – A motion was made by A DeCarolis and was seconded by R Randolph to appoint Rita Bernstein as the Planning Board Secretary. All in favor “**AYE**”. Opposed – None.
8. **APPOINTMENT OF ATTORNEY** – A motion was made by R Randolph and was seconded by A DeCarolis to appoint Mr. Michael Lavery as the Planning Board Attorney. Professional Agreement will be submitted with the same rates. All in Favor “**AYE**”. Opposed – None. Abstained – J Simonetti.
9. **APPOINTMENT OF ENGINEER** – A motion was made by A DeCarolis and was seconded by R Young to appoint Joe Golden as the Planning Board Engineer. Professional Agreement submitted with same rates. All in Favor “**AYE**”. Opposed – None.
10. **APPOINTMENT OF PLANNER** – A motion was made by F Desiderio and was seconded by J Simonetti to appoint Darlene Green from Maser Consultants, as the Planning Board Planner with the exception that the fees are amended from the Professional Services Agreement. The Board asked Mrs. Green to request that the fee increase be modified to 2012 rates due to economics. All in Favor “**AYE**”. Opposed – None.
11. **APPROVAL OF 2013 CALENDAR** – A motion was made by R Randolph and was seconded by F Desiderio to amend the Calendar by removing all Work Session Meetings from this calendar. The Board’s decision was to eliminate these meetings altogether. In addition, there was a correction to the calendar for the meeting date of July 8, 2013 to be changed to July 1, 2013 and September 2, 2013 to be changed to September 5, 2013. All in Favor “**AYE**”. Opposed – None.
12. **APPROVAL OF MEETING TIME** - A motion was made by F Desiderio and was seconded by A DeCarolis to approved the meeting time as 7:30 pm. All in Favor “**AYE**”. Opposed – None.
13. **APPROVAL OF MEETING PLACE** – A motion was made by F Desiderio and was seconded by J Simonetti to approve the meeting place of the Planning Board as being held in the Township of Frelinghuysen Municipal Building, 210 Main Street, Johnsonburg, Warren County, New Jersey. All in Favor “**AYE**”. Opposed – None.
14. **APPROVAL OF OFFICIAL NEWSPAPERS** – A motion was made by F Desiderio and was seconded by A DeCarolis to approve the New Jersey Herald and the Express Times as the Official Newspapers for the Planning Board. All in Favor “**AYE**”. Opposed – None.
15. **CORRESPONDENCE/ DISCUSSION**

The Planning Board, along with the Zoning Board of Adjustment was present in the audience of the Township Committee Meeting for the participation in the discussion of the possible merger of these Boards into one Land Use Board. The Planning Board shared information and recommendations to the Township Committee.

A motion was made by F Desiderio and was seconded by R Randolph accepting the resignations from Chris Calcagne and David Zilberfarb with deep regrets, and also from Christopher Kuhn, who has been elected to Township Committee. The Board wishes to thank these members for their service. All in Favor – “**AYE**”. Opposed – None.

A motion was made by F Desiderio for the Board Chair to execute the Professional Services Agreements as long as these contracts have the identical rates as 2012, and was seconded by A DeCarolis. All in Favor – “**AYE**”. Opposed- None.

16. APPROVAL OF MINUTES – A motion was made by R Randolph and was seconded by A DeCarolis to approve the minutes of the December 3, 2012 meeting as amended. All in Favor “**AYE**”. Opposed – None. Abstained – J Simonetti, R Young and D Eitner.

17. EXECUTIVE SESSION – None

18. SUBCOMMITTEES / LIASON REPORTS

1. **Open Space** – Ms. Randolph stated that they are moving forward with the 22 acre property that sits next to 160 acre preserve that the Township has and the contract is in attorney review.
2. **Environmental** – Mr. Simonetti – Nothing to report
3. **Site Review Committee** has been changed to “**Economic Development Committee**”. A motion was made by A DeCarolis and was seconded by J Simonetti to nominate and appoint Frank Desiderio as Chair person for this Sub-Committee. All in Favor “**AYE**” – Opposed – None. Abstained – F Desiderio.
4. **Rural Character** – A motion was made by F Desiderio and was seconded by R Young to dissolve this Sub Committee. All in Favor “**AYE**”. Opposed – None. This title will be removed from future Agendas.
5. **Farmland** – Mr. Young reported that this committee had some personnel changes. He will let us know at our next meeting what will take place.

19. DISCUSSION AND /OR APPROVAL

A decision was made by the Board to table the discussion of the Planning Board’s Budget for the year 2013 until the February 4th Regular Monthly Meeting. Frank will get a copy of the budget and distribute at that meeting.

20. PUBLIC COMMENT – A motion was made by F Desiderio and was seconded by A DeCarolis to open this meeting up to the public.

Christopher Kuhn made a comment about the budget, in particular, the possible re-zoning of the section on Route 94. He suggests the re-examination fees, which would also include the professionals involved, be reflected in the Township Committee’s budget planning.

The Secretary reminded the Board about the Johnsonburg Inn / McEvoy property’s extension expiration date of February 26, 2013. A motion was made by F Desiderio and was seconded by A DeCarolis to have Mr. Lavery execute a letter to strongly advise them to request a Final. All in Favor “**AYE**” – Opposed – None.

21. ADJOURNMENT – A motion to adjourn this meeting at 9:30pm was made by F Desiderio and was seconded by A DeCarolis. All in Favor “**AYE**”. Opposed - None.

Respectfully submitted,