

MINUTES OF BUDGET MEETING OF JANUARY 31, 2019

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, January 31, 2019 and as called to order at 7:00 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman Todd McPeek, CFO Danette Dyer, and Municipal Clerk Donna Zilberfarb.

RESOLUTIONS:

#2019-20 SETTING EXECUTIVE SESSION WHEREAS, it is necessary to discuss items dealing with attorney client privileges with potential litigation. WHEREAS, under the Open Public Meetings Act (number ___ of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session. NOW, THEREFORE BE IT RESOLVED, on January 31, 2019 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in reasonable length of time.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra						X
Mr. McPeek		X	X			
Mr. Stracco	X		X			

NEW BUSINESS:

Dick O’Conner, Construction Official, presented his budget proposal to the committee. Total fees brought in for building was \$124,375.00, with a profit of 10%, and paid only \$2,500.00 to Green Township per the agreement. The TACO position he would like to make salary (\$6,000.00 per year) instead of per hour. All committeemen were ok and approved the building department budget.

Marty Connor, Land Manager, presented his budget proposal. He mentioned that the pond treatment went up in price (\$1,950) due to a change in the treatment process. Total asked for O/E was \$2,100.00. Mr. Connor also included a capital request for a 6 foot brush hog mower attachment that would go on the smaller tractor. He gave pricing of \$3,150.00. After discussion, Mr. Desiderio said that Mr. McPeek and himself would look into pricing at the coop for the brush hog and will get back to the committee and Mr. Connor.

The annual Risk Manager Agreement was presented to the committee for the approval for the Mayor to sign. Motion was made by Mr. McPeek, seconded by Mr. Stracco to allow the Mayor to sign the agreement.

Ms. Zilberfarb presented a contract with Chelbus Cleaning Company, Inc. to clean the town hall weekly. The monthly cost will be \$165.00 per month for the town hall. It was also discussed to have them clean the recreation center with an initial cleaning of \$95.00 and a floor cleaning of stripping the tiles, machine scrub, 1 coat of sealer and 5 coats of non skid wax at a price of \$695.00. Motion was made by Mr. McPeek to have Chelbus Cleaning clean the town hall weekly and complete a deep clean and the stripping of the floor @ \$695.00 and clean the rec center every other week, seconded by Mr. Stracco. Ms. Zilberfarb will contact Chelbus and have them start the town hall and Stacy Gallante will set up all cleaning of the rec center with them.

The committee went through and discussed the different department budgets and were ok with all but had some questions on a couple of departments. Ms. Dyer will bring printouts of what was spent last year for environmental, land use board and recreation. The dpw budget was not discussed and will wait until the next meeting. Capital improvements were discussed and Ms. Dyer will look into leasing of a pickup and a new website to be paid for with capital. She discussed CAP issues with leasing a pickup. Mr. Desiderio explained dugouts are needed for

the baseball and softball fields and that Mr. Schaffer will be drawing up plans and will build with recreation. Discussions will continue at the February 7th meeting.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Stracco, seconded by Mr. Desiderio limiting it to 15 minutes to open meeting to the public. All were in favor. Spoke were:

There was no public present

Motion was made by Mr. Stracco, seconded by Mr. Desiderio to close to the public. All were in favor.

EXECUTIVE SESSION:

Motion was made by Mr. Stracco to enter into executive session seconded by Mr. McPeck.

No action was taken.

Motion was made by Mr. Stracco to exit executive session seconded by Mr. McPeck.

REGULAR SESSION CONTINUED:

Mr. Stracco explained that the reason for entering into executive session was for purposes to discuss pending litigation.

ADJOURNMENT:

There being no further business, motion was made by Mr. Stracco, seconded by Mr. McPeck to adjourn the meeting at 8:16 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC